eHR2000
Professional Edition

Human Resources Information System

Who needs Professional Edition?

- Organizations that have high demand on HR information management.

- Organizations that implement decentralization of staff management to managers and share employee information with managers for efficient decision making.

- Organizations that are large in employee population

- Organization that have complex payroll items and looking for rock-stabled system for operation.

Industrial Difficulties

- Organization may have high expectation from human resources automation that does not satisfied with the standard HRIS in the market.

- Some special human resources functions that do not exist in major organizations and will not be found in normal HRIS in the market.

- Organizations with high degree of decentralization of people management to line managers, will have the genius need to share the necessary staff information to manager for effective management. They need a solution that can provide rock stable platform for the access of numerous managers and administrators

Our Solution

eHR2000 Professional Edition is a proven solution that designed and developed for these organizations in mentioned difficulties. eHR2000 Professional Edition helps HR professionals to transform your HR functions by providing information and data in more espects for management to make strategies. eHR2000 Professional Edition aims at serving higher HR management demands with more analytical information and features. It is built on an industrial-level database engine, Microsoft SQL Server. Its flexible database structure enables high degree of customization to fulfill different needs of organizations that you cannot get a satisfied product in the market It is definitely the robust tool for HR professionals to refine HR strategic.

Core Functions and Features
Employee Profile

Broad data foundation

It keeps comprehensive employee personal information and employment information in a structural presentation. eHR2000 is flexible to customized for other useful employee information to cope with different corporate needs.

Intelligent Search Mechanism

This lets you retrieve up-to-date and all-round employee information at fingertip. There are at least *six searching mechanism* built-in that helps users to find employee information quickly and accurately.

Structural employee historical data

Out-dated transactions are kept in a structural and organized way for retrieval in the future as historical information.

Leave Records Management

Automatic leave balance accumulation

eHR2000 is probably the first system in the region that supports automatic leave balance accumulation according to leave plans and years or service. Administrative burden in managing the leave balance records and carry forward leave days become unnecessary in the age of eHR2000.

Summarized and detailed leave records

Turn your piles of leave record forms to eHR2000. It keeps each leave record details and is capable to summarize leave records for further analysis. eHR2000 makes leave records statistics an easy job.

Direct input to payroll

The leave records are directly related to payroll calculation as input and one of the deduction item if applicable. The leave type and deduction rate can be user-defined. Your expensive work time can be free up to focus on higher value tasks.

Employee Movement Management

Buidling tracable records for auditing

One of the biggest advantages of eHR2000 HR System is its function in managing employment movement. It is capable to restrict user to make changes in the database directly but all transactions shall be changed only through movement application in eHR2000. A log record will then be kept (who, when, what) for audit trail in future.

Meeting the requirement of ISO

Organizations with ISO9000 certification or organizations that are working to apply the ISO recognition shall be awared to ISO requirement in documentation to creat traceable records. eHR2000 helps you meeting this requirement without extra effort because the employee movement module already take care of keeping the history of record change.

Payroll Administration

Precise calculation for credible result

In the past, administrators tried a lot of methods to maintain a precise and error-free payroll. However, the effort is great and recurrent. eHR2000 helps you produce credible payroll result with its precise system payroll processing. The payroll records can be easily traced for audit trial.

More flexible remuneration

You can flexibly determine the salary change effective date to employee because eHR2000 can automatically pro-rated the salary proportion and other payroll items related to this change of salary, i.e. overtime compensation. For repeated deduction or payment items, eHR2000 only requires one-time input and transmit the items to payroll in the specified payroll months.

Make payroll easy but highly credible

eHR2000 lets your expensive HR staff or accounting staff to manage all payroll items in one simple click and produce highly credible and traceable results. All payroll items, including MPF and ORSO provident fund calculation can be handled together in one step by eHR2000.

Directly output useful data to other systems. Error Free !

To facilitate further manipulating of payroll data, payroll result can be output as hard or soft copies for autopay and MPF contribution. Payroll result or breakdown can be output as hard copy or MS Excel file for accounting department.

Mandatory Profident Fund (MPF) / ORSO

Eliminate human errors by automatic calculation
MPF and ORSO provident fund schemes involves complicated calculation and criteria. eHR2000 calculates automatically according to the user-defined formula. You will not have calculative error or misunderstanding any more.

Save time in preparing reports
All necessary reports for government and trustees can be printed easily with a simple click eHR2000. You can save a lot of time in routine reporting and indeed, saving time for value-added service.

Single or Multiple Trustee for MPF
With eHR2000, you can enrol one trustee to your company; or multiple trustees to your company; or multiple trustees to your multiple companies.   You do not need to purchase more than one system to handle this requirement.

Taxation

Highly credible result
No matter how hard your HR staff try, it is still possible to have careless mistake in making statutory tax reports to the government. Why not rely on eHR2000 to replace manual process? It directly gets taxable payroll data from payroll records and generate tax reports in government-acceptable format. It is error free!

No extra work to separate taxable and non-taxable payment items
With eHR2000, tax preparation for employee is talking about a few minutes of work. It identifies the taxable and non-taxable payment items in monthly payroll and only draw the taxable payment figures to the tax report. That means you can further put other expenses reimbursement payments into payroll autopay and do not need to pay separately.

Management Reports

Speedy information for quicker and smarter decisions

In a high-speed business world, timely information is crucial to a company's success. You can only rely on systems to provide speedy information to you. Manual reports making are time-consuming and not reliable. eHR2000 lets you immediately enjoy useful standard reports for productive and efficient work. It saves a lot of time and resources to prepare reports.

Wide range of reports for all purposes

Professional Edition provides you a wide range of reports on general HR functions: employee information, leave records, payroll, MPF and taxation. It serves for all purposes such as informative, analysis, forecasting and comparison. You can print these reports as hard copy or export as MS Excel with eHR2000 at anytime to support decision making.

Task Reminder

Never miss any of the service deadline

Your HR staff, no matter they are generalist or professionals, will need to face many deadlines that arising from employee information such as the deadlines to enroll medical scheme and MPF for new staff. The ability of your staff to meet the deadlines determines their service quality. eHR2000 allows administrator to automatically delegate due date reminder to right person sometimes before the service due and ensure efficient and well-prepared service can be provided to right person at right time.

Multi-purposed for individual task organization

This task reminder function also serves as the personal task organizer of your HR staff to remark individual tasks. You can use one organizing tool to present all tasks and their due dates to related HR staff.

Power Search

High-speed result for high-speed market development

High-speed information is a key of business success in today's knowledge-based economy. How long does your HR staff take to retrieve a staff information according to specific searching criteria? One hour? One day? Man-hours are so valuable and costly to your business. eHR2000 lets you search employee information by unlimited criteria and get you the result in only seconds. Intelligent searching functions simplify and accelerate the identification of information.

Benefits

1. The Robust tool for management empowering

Now your managers can have instant access of information from the eHR2000 to make decision efficiently and accurately. Only a rock-stabled platform can support many users access to the system at one time. eHR2000 can!

2. Save you great deal of time in making complex and routine statistical reports to support management service

When your managers can access to their staff information, they will not need to enquire the Human Resources Professionals to provide information and staff profile files. This implies better management control and monitoring with faster information but least effort. Information is at their fingertips.

3. Upgrade the role of HR professional to strategic partner of the corporate

Get yourself ready a better standard HR system that is designed for higher demand of Human Resources Professionals. The role of HR is no longer passive as administrator but can actively provide more management support and become a role of strategic partner in your corporate

4. Flexible database structure to fulfill different requirements from industries

Its flexible database structure enables high degree of customization to fulfill different needs of organizations that you cannot get a satisfied product in the market. Only stable and high level databases engine that can support higher level of customization.

5. Higher security control standard

To share information with other parties in the corporate, we need a better system security control standard. An industrial grade security measurement is built with this solution that enables diversified information access to managers or functions (e.g. Accounting Department) by filtering of a particular department/section/team and even a particular individual.

6. A Stabled Operation Environment for Heavy Duty Processing

Organziations who needs Enterprise Edition usually are large organizations who have hundreds and thousands employee information. In eHR2000 Professional Edition, we adopted an industrial standard database engine, Microsoft SQL that can handle heavy duty of data processing. It is stable and reliable.

Enhancement and Integration

Enhancement

The eHR2000 Professional Edition can be upgraded to
Workflow Edition,
Internet Edition or
Enterprise Edition
(Please refer to the fact sheets of the respective eHR2000 HRIS Editions)

Integration

eHR2000 Professional Edition is built on a rock-stabled database engine and is designed to be flexible in integrating the other HRIS solutions of eHR2000 series. Please refer to the fact sheets of other HRIS solutions.

IMA eHR2000 are the most comprehensive and smarter solutions for you. To find out more about IMA HRMS solutions, please contact us

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